

H&S File Submission

UoM Project Number:	e.g. 5698	
Building Name:	e.g. Whitworth Hall/Beyer/ Christie/John Owens	
Client Representative –	<u>Name:</u>	<u>Organisation:</u>
Brief Project Description:	e.g. Quad Heating Upgrade	
Description of Information submitted inc Volumes	e.g. Alan Gilbert Learning commons H&S file (inc O&M manuals)	
Are there any Architectural layout changes?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is the H&S file sign off form (EPM HS14c Pt1) completed and included with the submission	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Summary of changes to H&S file (only applicable if an update to an existing submitted file i.e. rev 1)	e.g. HVAC commissioning information now included	

Submitted by: _____ (UoM Client Rep)

Dated: _____

* All files can be submitted to Mechanical Administration, 4th Floor Beyer Building or
HandSfile@manchester.ac.uk